



# CITY OF TROUTDALE

PHONE (503) 665-5175 | [www.troutdale.info](http://www.troutdale.info)

## Pre-Application Information



### CONTACT INFORMATION

The Applicant is considered the **primary contact**. Please list any additional contacts in a narrative or on a separate sheet.

	Applicant	Current Property Owner (if not the Applicant)
Name:		
Company:		
Mailing Address:		
Primary Phone #	<input type="checkbox"/> cell <input type="checkbox"/> office	<input type="checkbox"/> cell <input type="checkbox"/> home/office
Email:		
Relationship with Project:	<input type="checkbox"/> Current Property Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Consultant/Rep. <input type="checkbox"/> Engineer <input type="checkbox"/> Surveyor <input type="checkbox"/> Architect <input type="checkbox"/> Contractor/Builder <input type="checkbox"/> Other (specify):	<b>Please Note!</b> If the Applicant <u>is not</u> the current property owner, include <b>Form O</b> or a letter from the owner that acknowledges their authorization for the Applicant to submit this particular application.

### PROPERTY INFORMATION

Address/Location in City: \_\_\_\_\_

Zoning District(s): \_\_\_\_\_ Zoning Overlay District(s): \_\_\_\_\_

Property Size: \_\_\_\_\_ Current Status of Property: ☐ fully developed ☐ partially developed ☐ undeveloped

### PROPOSED APPLICATION

Please include a **project narrative**, containing the following details:

- ☐ a proposed project name and the intent of the application (*new building, subdivision, map amendment, etc.*)
- ☐ a description of land use activities upon completion of the project
- ☐ property information and existing site conditions
- ☐ any specific issues, requests, or actions for Staff or other review entities to consider prior to a submittal

Please indicate the **type of application** to be applied for (select all that apply):

- ☐ Amendment (*text or map*) ☐ Site Development Review ☐ Land Division (*partition or subdivision*)
- ☐ Other (*specify*): \_\_\_\_\_

Will you be seeking a variance, adjustment, or a conditional land use as part of the above application? ☐ yes ☐ no

OFFICE USE	File Number:	Fee Paid:	Receipt #
	Notes:	Updated: 01/2020	